



# THE ISDEMIR PORT INFORMATION GUIDE



## WELCOME TO THE ISDEMIR PORT

This guide, which has been prepared in order to ensure that ISDEMIR Port Services are carried out in accordance with international standards and safety rules, includes general information about port services, issues to be considered and the basic rules to be followed.

### GENERAL DESCRIPTION

#### Coordinates

ISDEMIR Port is located between 36° 43' 30" N – 36° 11' 06" E and 36° 43' 35" N – 36° 11' 15" E. coordinates within Iskenderun port area.

#### Time zone offset

Turkey time UTC / GMT +3

#### Transportation

The nearest airports are Adana (that is 130 km away) and Hatay (that is 65 km away). Distance to Some Important Cities:

Antakya	: 85 km
Adana	: 110 km
Mersin	: 180 km
Gaziantep	: 200 km
Kayseri	: 450 km
İzmir	: 1010 km
Ankara	: 600 km
İstanbul	: 1050 km

#### Water Density

It can range from 1,025 kg / m<sup>3</sup> to 1,026 kg / m<sup>3</sup> depending on the water temperature, salinity and seasonal conditions.

#### Technical Information

Dock	Length [m]	Available Draft [m]	Max. Size [DWT]	Dock Crane Capacity	Air Draft [m]	Crane S.W.W[m/s]
Dock No:1	465	17,5	200.000	CB1-1250/2000 mt/hr (Free Digging)	25	16
				CB2-1250/2000 mt/hr (Free Digging)	25	16
Dock No:2	275	10,5	50.000	YB1-14m/15mt	14	14
				YB2-14m/15mt	14	14
				YB3-14m/15mt	14	14
Dock No:3	258	7,5	10.000	YB7-17m/10mt	17,5	14
				YB8-17m/10mt	17,5	14
Dock No:4	220	12,5	50.000	YB10-25m/55mt	20	18
				YB11-25m/55mt	20	18
Dock No:5	200	12,0	50.000	YB12-25m/55mt	20	18
				YB13-25m/55mt	20	18
Dolfen	104	13	25.000			
MOBIL HARBOUR CRANES				LHM400 (22 m/104 mt)		21
				LHM420 (12 m/124 mt)		21
				SENNEBOGEN880 (20 m/20 mt)		

## **PORT SERVICES**

### Loading and Unloading:

ISDEMIR Port serves 7 days, 24 hours, 3 shifts. All shifts have shift supervisors (foremen) responsible for loading / unloading operations. For communication, see the Important Phones section.

Shift working hours: 00:30–08:30/08:30–16:30/16:30–00:30: 30

Shift change hours: 00:30–01:00/08:30–09:00/16:30–17:00

Staff dining hours: 03:00–03:30/12:00–12:30/19:00–19:30

### Guidance and Towage

ISDEMIR Port provides 24-hour guidance, towing and mooring services with its experienced and expert staff. There are 3 tow boats (Total Tensile Force is 145 Tons), 3 mooring boat and 1 pilot boat available for these services. VHF communication channels are 69 and 16.

### Liquid and Solid Waste

ISDEMIR Port has completed its works pursuant to the regulation on waste collection from ships and waste control and obtained the license of operation from the Ministry of Environment and Urbanization of Republic of Turkey on August 29, 2006.

Within the framework of the relevant legislation, solid wastes arising out of vessels under MARPOL 73/78 ANNEX V and liquid wastes arising out of vessels under MARPOL 73/78 ANNEX I and IV (dirty, bilge, sludge and waste oil) are collected. In this context;

- No waste shall be collected without permission from the ISDEMIR Port Authority. It is forbidden to leave solid wastes on the dock without notifying the Port Management. Liquid waste collection service is offered 7 days, 24 hours.
- Solid and / or liquid waste discharge into the sea is strictly prohibited within the boundaries of the port. Environmental examinations and inspections are frequently conducted by the Port Authority.
- In case any waste is noticed, the port authorities should be informed on this issue via VHF 69 channel or via following phone numbers 0 (326) 758 4680 – 4780 – 4880 in order to take the necessary measures on time.
- The request for waste collection will be made by the agency with a petition to the following address; Isdemirlimani@Isdemir.com.tr with the ship's waste form attachment.
- For information on the waste collection operation, you can contact the shift supervisors in the following telephone number: 0 (326) 758 4680 - 4780 - 4880.
- Fees received in exchange for waste collection service are charged pursuant to the Communiqué on the Fees and Principles to be Applied within the Framework of Regulation on Waste Collection From Ships and Waste Control (Communiqué No: 2009/3).

### Third Party

All port services are provided to Third Party Companies in the ISDEMIR Port.

### Warehouse and Weighbridge

There is 74.000 m<sup>2</sup> warehouse area available; warehousing and terminal services are carried out within the warehouse area. We also offer weighing services with 3 commercial weighbridges including 2 weighbridges with a capacity of 100 tons and 1 weighbridge with a capacity of 250 tons.

### Freshwater

If requested through the agency, fresh water can be provided to the vessels on the dock with the water lines available on the docks.

### Health

In Iskenderun, Coastal Medical Department is available; the ships coming to the port are obliged to obtain Free Pratica. Please contact your agency for other health problems. In case of emergency, ISDEMIR ambulance service can be utilized.

### Customs

ISDEMİR Customs Directorate and the customs protection offices in ISDEMİR Port offer 24 hours uninterrupted service.

### Maritime Police

Maritime Police Services are carried out by Iskenderun Police Department. Entry / Exit operations are carried out in İSDEMİR Port-1 Gate. There is the possibility of foreign personnel exchange.

### Transportation

Transportation at ISDEMİR Port is provided by port shuttle vehicles between 09: 30/01: 00 every day on weekdays and weekends. Shuttle hours and routes are listed below. Agency vehicles must be used for entry / exit operations outside these hours. *It is absolutely FORBIDDEN to enter the operation sites in the port.*

**Shuttle Route:** Dolfen - Dock No 1 - Dock No 2 - Dock No 3 - Dock No. 4 - Dock No 5 - Port 1 Gate - İsmail Akçakmak Gate

**Dock - Gate:** 09:30 / 11:00 / 13:00 / 14:30 / 18:30 / 20:00 / 22:30

**Gate- Dock:** 10:00 / 11:30 / 13:30 / 15:00 / 19:00 / 20:30 / 23:00 / 01:00



Please refer to "the ISDEMİR Sailor Guide" (next page) for shuttle departure points.

## **IMPORTANT ISSUES AND GENERAL RULES**

1. All ships and marine vessels in the port must comply with the rules set out in national and international conventions and regulations (SOLAS, MARPOL, ISPS, Iskenderun Port Regulations, etc.).
2. Foreign flag vessels in the port area are obliged to hoist their "national flags" and "Turkish Flag"; Turkish vessels are obliged to hoist the "Turkish Flag" only from sunrise to sunset. (Flags must comply with standards and must be clean.)
3. In case of emergencies; a sufficient number of deck and machine crew, including the ones with maneuvering and shifting capability, should always be on board.
4. The ships requiring repair, paint, hot work, launching lifeboat and / or boat to the sea and movement-limiting works or maintenance works etc. in the port areas are obliged to apply to the Port Management together with the permission received from the Port Authority. Applications will be evaluated by the Port Management and will be answered as soon as possible.
5. Ships should use strong ropes at the port, make proper mooring, and the ships should always be kept docked unless otherwise is requested.
6. The ladder accommodation and the cargo board network must be safe and in accordance with the relevant international rules (SOLAS). Ships without safe and unsuitable ladder accommodation will not be served.
7. Warehouse entrance / exit manhole covers and stairs must be strong and secure. If the cover is required to be closed due to adverse weather conditions, all port employees must have left the warehouse before closing operations.
8. Deck, warehouse etc. ship lighting should be sufficient for the safety of Loading/Unloading operations.
9. Ship warehouses and atmosphere in enclosed spaces, where a personnel entry is possible, should be ventilated, clean and safe.
10. Walking paths on the ship, all the stairs and steps etc. possible entry/exit areas must be sound and well maintained; should be free from oil and grease, clean and safe.
11. If the vessel crane is to be used for the loading / unloading operation; cranes and assemblies must be undamaged and suitable for their purpose. The Cargo Gear Booklet must be submitted to the port authorities before the operation. If the crane will not be used for the operation; the cranes must be turned in the

opposite direction of the approaching side and positioned so as not to be located in the area of the harbor cranes.

## **12. Loading / Unloading Operation:**

- Ship plan indicating loading / unloading / ballast operations should be signed by reaching an agreement between ship and port authorities. If the plan changes during the operation; the revised plan should also be approved by the parties.
- Each warehouse should be inspected in a timely manner by the ship crew, if there is damage or not during the loading/unloading operation. Damages that are possible to occur due to loading/unloading operations should be reported to the port authorities as soon as possible together with the damage report. Warehouse damages not reported within 3 hours or within the period specified in the ship lease contract will not be taken into consideration.
- Correct and timely performance of ship ballast operations is important to ensure that your loading/unloading operation is sustained and safe. In addition, the departure drafting of the ships must comply with the maneuvering safety.
- Ships whose loading / unloading operations have been completed must leave the dock within 3 hours; otherwise Unlawful Detainer shall apply. Ships who wish to stay at the dock must obtain permission from the Port Authority through their agents before the end of the loading / unloading operation.

## **13. Safety:**

The basic safety rules to be observed at ISDEMIR Port are listed below in addition to the safety rules established by national and international convention and regulations. Our port is ISPS compliant according to SOLAS Part XI and is monitored by a 24-hour video surveillance system.

- Railway vehicles, construction equipment, heavy load carriers, trucks, etc. vehicles have the right of way in traffic within the factory and Isdemir Port borders.
- It is dangerous and forbidden to enter the working site of construction machinery (crane, railway vehicles, loader, forklift, excavator, etc.).
- It is dangerous and forbidden to walk on the dock and port reach without permission and without wearing safety helmet.
- It is dangerous and forbidden to enter the working site of the harbor cranes and to be under cargoes on the dock and / or on the deck.
- It is dangerous and forbidden for the ship's crew to walk on the quay, in areas where there is possibility of materials such as pellet, coal, coke, scrap, wood, wedge, steel belt and debris in order to prevent work accidents like foot injury, falling etc. during the period of the ship is on the dock.
- The accommodation ladder should not be located on the walkways and sphere of influence of quay cranes during the time the ship is docked. Its control and safety are the responsibility of the ship's crew.
- During refueling, the connections must be correct and taken under control and all safety precautions must be taken for these operations.
- Parking spaces for visitor, agency vehicles are indicated through parking signs and parking outside of these designated areas is not allowed.
- It is mandatory to follow all written and visual occupational safety rules.

## **14. Emergency Situations:**

The measures to be taken by the port authorities and the ship personnel in case of emergency are listed below.

- If there is an emergency in the ISDEMIR Port affecting the ships; the ship authorities will be informed as soon as possible in order to take the appropriate measures.



- If there is an emergency on the ship, port authorities should be informed through VHF channel 69/16. If the connection cannot be established via VHF; you can contact the Shift Supervisor at +90 539 551 24 72 and/or you can contact the Port Management via numbers specified in the Section of Important Phone Numbers.
- You can contact the fire department, police and ambulance emergency numbers via your agency outside ISDEMIR Port area. Within the borders of ISDEMIR Port; you can reach the ambulance, fire brigade and protection agencies belonging to the ISDEMIR Port by using domestic lines and you can also reach the following numbers through your mobile phones.
  - ✓ **Ambulance:** +90 (326) 758 44 44
  - ✓ **Fire Department:** +90 (326) 758 33 33
  - ✓ **Protection:** +90 (326) 758 40 05

## CONTACT INFORMATION:

Port Administration: +90 (326) 758 30 80 - 4080 (07:30/17:30)

Port Operation: +90 (326) 758 4680 - 4780 - 4880 - 3380 – 3680 - 3780 (07:30/17:30)

Port Shift Supervisors (Foreman): +90 (326) 758 46 80 – Mobile: +90 (539) 551 24 72

Guidance and Towing Services: +90 (326) 645 25 36 - 37 / VHF Ch. 69 5716

Port Administration Fax: +90 (326) 758 52 41, Port Gate- 1: +90 (326) 758 44 05

### Port Facility Security Officers (ISPS):

Statement Number: 0631112

Gamze TEL : +90 (326) 758 39 09 - +90531 280 15 02

**e-mail:** [gtel@oyaksgs.com.tr](mailto:gtel@oyaksgs.com.tr)

Address: Isdemir Liman Müdürlüğü Payas Site 31319 – HATAY

**e-mail:** [isdemirlimani@isdemir.com.tr](mailto:isdemirlimani@isdemir.com.tr)

### ISDEMIR Port Authority Telephone Numbers:

Port Authority: +90 (326) 614 11 92

Fax Number: +90 (326) 614 02 26

## Certificates:



International Ship and Port Security Code (ISPS Code) Compliance Certificate given by the T.C. Ministry of Transport, Maritime Affairs and Communication.



Waste Reception Facility License Certificate given by the T.C. Ministry of Environment and Urbanism within the scope of regulation about waste reception and controlling of wastes from ships.



Warehouse opening and managing permission certificate given by the Republic of Turkey Ministry of Customs and Trade.

ISDEMIR Port Information Guide involving the matters such as port services, safety and environmental requirements, emergency services, port and terminal rules etc. has been delivered to the ship by hand.

Date & Time

---

Ship Seal & Signature

---